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THE BELIZE COMPANIES ACT NO.11 OF 2022
IN THE MATTER OF AN APPLICATION TO FORM OR REGISTER COMPANY

I/We, ____, instruct you as follows:

(A) Please select which type of Company you wish to form or register: TICK ONLY ONE.

(I) ☐ A limited liability company with authorized share capital of $10,000.00 divided into 10,000 shares.
(II) ☐ If different specify the amount $_____________ of the share capital, the amount _________ of shares, and the par value $______________
(III) ☐ To continue a foreign company under the laws of Belize. Refer to part III hereof

(B) **The proposed name of the company** is __________________________________
The alternative names are:
(I)____
(II)____
The name should end with one of the following words: “Limited” or the abbreviation “Ltd”.

(III) **Registered Address in Belize:** Provide address for where the Company will be doing business in Belize. (***We will need a proof of this address by way of Utility Bill or Land Title***)

____

____

(IV) Please also describe the main intended/proposed nature of business. **(Can have multiple purposes)**

____

____

(C) Provide physical address where **the Accounting Records** for the company will be kept if different from (B) III above.

____

____

(D) Name of person responsible to maintain the accounting records:

____

Contact #: ____

Email address:____

(E) **DIRECTOR(S): A MINIMUM OF ONE DIRECTOR IS REQUIRED.**
(Note: *we do not provide nominee Director services.)*

(I) Director(s) are as follows: (please provide all necessary information on each Director)

*** If more please list on separate sheet
In the case of a company being the Director/Shareholder, we will require a Certificate of Good

DIRECTOR NAME		**DIRECTOR NAME**	
Address		Address	
Tel.		Tel.	
Email Address		Email Address	
Passport Attached	☐ YES ☐ NO	Passport Attached	☐ YES ☐ NO
DIRECTOR NAME		**DIRECTOR NAME**	
Address		Address	
Tel.		Tel.	
Email Address		Email Address	
Passport Attached	☐ YES ☐ NO	Passport Attached	☐ YES ☐ NO

Standing and a Detailed Extract for the Company stating the name and address of its officers/directors and those authorized to sign on behalf of the company.

(F) **SHAREHOLDER(S) OR MEMBERS**: a minimum of one shareholder or member, as the case may be, is required, we do not provide nominee shareholder or member services

(I) Registered Shares to be issued as follows:

SHAREHOLDER NAME		SHAREHOLDER NAME	
AMOUNT OF SHARES		AMOUNT OF SHARES	
ADDRESS		ADDRESS	
TEL.		TEL.	
EMAIL ADDRESS		EMAIL ADDRESS	
PASSPORT ATTACHED	☐ YES ☐ NO	PASSPORT ATTACHED	☐ YES ☐ NO

SHAREHOLDER NAME		SHAREHOLDER NAME	
AMOUNT OF SHARES		AMOUNT OF SHARES	
ADDRESS		ADDRESS	
TEL.		TEL.	
EMAIL ADDRESS		EMAIL ADDRESS	
PASSPORT ATTACHED	☐ YES ☐ NO	PASSPORT ATTACHED	☐ YES ☐ NO

** If more please list on a separate sheet

(G) **BENEFICIAL OWNER (S)** of company limited by shares, if any, or by guarantee, if any.
(I) Same as Shareholders or Members as the case may be above, OR if different please specify.
(II) Beneficial Owner(s) are as follows:
(***Please provide all necessary information on each Beneficial Owner***)

Beneficial Owner Name		Number of Shares %	
Address		Passport Attached	☐ YES ☐ NO
Telephone			
Email			
Beneficial Owner Name		Number of Shares %	
Address		Passport Attached	☐ YES ☐ NO
Telephone			
Email			
Beneficial Owner Name		Number of Shares %	
Address		Passport Attached	☐ YES ☐ NO
Telephone			
Email			

In the case of a company being the Beneficial Owner, we will require a Certificate of Good Standing and the Detailed Extract for the Company stating the name and address of its officer/directors and those authorized to sign on behalf of the company, However, we require the names of the ultimate beneficial owners, being the individual or person exercising control over the company and/or its Board of Directors.

Politically Exposed Person (PEP):

(H) Are any of the directors, shareholders, members or beneficial owners Politically Exposed Person (PEP):
(A PEP is an individual who is or has been entrusted with a prominent public function- whether in Belize, a foreign country, or by an international organization- and includes their immediate family members and close associates.)

PEP Categories	**Prominent Public Functions/Relationships** that fall within the definition of a PEP.			
Domestic (Belize) PEP or Foreign PEP	Head of State/Government, Ministers or Senior Politician	High-ranking member of the armed forces	Law enforcement officers above sergeant	Ambassador/ Chargés d'affaires
	Senior judicial officer of a superior or constitutional court	Judge or magistrate of the High Court or Court of Appeal	Permanent Secretaries or CEO	Member of courts of auditors or board of central banks
	Important Political Party Official	Board member/ CEO/Senior Officials of a government owned/controlled entity		
By an International Org. PEP	Member of a Board/Governing body of an International Org.	Senior Management of an International Org.	Director/ Deputy Director of an International Org.	
Family member of a PEP	Spouse/ Partner (common-law)	Child of the PEP or the child's spouse/partner	Parent or brother or sister	Grandparent/ Grandchildren
Close associate to a PEP	Has sole beneficial ownership of a legal entity/arrangement for the benefit of the PEP	Conducts substantial financial transactions on behalf of the PEP	Has joint beneficial ownership of a legal entity/arrangement	Maintains a close business relationship

Yes ☐ No ☐

If Yes, complete the information below for those persons who are a PEP.

Name of the PEP	**PEP Category**	**Prominent Public Function**	**Relationship to the PEP, if applicable**

CRIMINAL OR FRAUDULENT OFFENCES

(I) Have any of the directors, shareholders, members or beneficial owners been charged or convicted of any criminal or fraudulent offences?

☐ Yes ☐ No If Yes kindly explain.

____

____

____

____

(J) Company Seal to be provided:

☐ Yes ($150.00 BZ). ☐ No

(K) Do you require a bank account?

☐ Yes (If yes, we will send you a list of the bank in Belize we recommend)

☐ No (BZ$500.00 for assistance)

(L) The Company is required to maintain accounting records for a minimum of five (5) years. The company is required to maintain accounting records within Belize at its Registered Office or office of its Registered Agent in Belize.

(M) Business Tax:

- All companies are now liable to taxation in Belize, to register with the Belize Tax Services Department, obtain a Tin, and are required to pay business tax and capital gain on realization of an asset in Belize.
- The rate of Business Tax varies from 0% to 19% depending on the nature of the business activity and is payable on filing of the business tax return.
- More detail information on taxation may be provided on request.

(O) Instructions Summitted By:

Name	
Address	
Tel	
Fax	
Email	

PART II

(P) **Registration of a Foreign Company under the BCA.**

A foreign company shall not carry on business in Belize unless it is registered in Belize under the BCA

An application for registration shall be accompanied by the following:

(i) Evidence of incorporation

(ii) A certified copy of the instrument constituting or defining its constitution, charter or other constituent document.

(iii) A list of its beneficial owners and shareholders/members

(iv) Notice of appointment of its Registered Agent signed by the competent person of the company and evidenced by the Registered Agent with his agreement to act as Registered Agent.

PART III

A foreign company may continue under the laws of Belize if the laws of the jurisdiction in which it is a registered, permit it to continue in another jurisdiction, including Belize.

The following materials are required:

(i) Certified copy of its certified of incorporation, or such other document evidencing its formation.
(ii) Its Articles and Bylaws
(iii) Evidence satisfactory to the Registrar that the application to continue and the proposed Articles and Bylaws have been approved by a majority shareholder or directors or embers who are charged with exercising the power of the company.
(iv) Evidence satisfactory to the Register that the company is not disqualified from continuing in Belize.
(v) The Articles of Continuation of the company shall in addition state: the name of the company and the name of the company and the name, is different under which it was formed, the date on which it was formed, and the matter specified in Section 9 of the Act that are required to be specified in the Articles.

DUE DILIGENCE REQUIREMENTS

Provide a copy of EACH director, beneficial owner, member and all persons requesting the registration of the company:

I. Notarized copy Passport with picture and signature data pages
II. In the alternative a notarized copy of any government/official issued form of identification with picture and signature.
III. In the alternative if a Company will hold any of the above positions, then copy of the corporate documents, a Certificate of Good Standing and Certificate of Incumbency detailing the directors/officers and shareholder/members of the company.

I/We declare and confirm the above information is true and correct and that the company will not be used for money laundering, terrorist activities, or any other illegal activities, or in a manner likely to damage the good name of* ***Eduardo B. Aguilar & Associates* *or the jurisdiction of incorporation. I/We acknowledge the requirements of your AML/CFT Compliance Policy and agree to comply therewith. I/We will take independent legal advice before proceeding and I am/we are aware, and intend, to honor my/our legal responsibilities in my/our jurisdiction.*

I/We confirm and agree that should any changes occur in the information contained herein I/We will inform ***Eduardo B. Aguilar & Associates*** *forthwith.*

Signature of Owner(S)

(1)____

(2) ____

Dated this ____ day of ______________________20__________